

EDINBURGH AIRPORT NOISE ADVISORY BOARD

Minutes of Thirty Fifth Meeting held on Wednesday 1st July 2020

By Webex

Commencing at 6.30pm

Present: Lindsay Cole, (LC); (Chair)

Merv Archibald (MA), Blackness Area CC; Adam Cumming (AC), Cramond Association; Bruce Finlayson (BF), North Queensferry CC; Sharon Gibson (SG), Pumpherston CC; Ray Godfree (RG), Ratho & District CC; Louise Gunstensen (LG), Dalgety Bay & Hillend CC; Tom Leatherland (TL), Limekilns and Charleston CC; Neil Lovett (NL), East Calder CC, Helena Paul (HP), Blackness Area CC/EAW; Pippa Plevin (PP), Uphall CC; Liz Scobie (LS), Uphall CC; Karen Walker (KW), Blackness Area CC; Andrew Watt (AW), Dalkeith & District CC & Midlothian Federation CC; Tom Wylie (TW) Cramond and Barnton CC.

In attendance: Mairi Finlayson (MF), North Queensferry CC

Apologies: Vic Garrard (VG) Kirknewton CC

The Chair welcomed everyone to the meeting, whilst noting that John Duffy had resigned from the Board.

ITEM		ACTION
1	<p>Approval of Previous Minutes</p> <p>Draft minutes of the previous “virtual” meeting held on 3rd June had been circulated to all members for comment leading to a final draft circulated on 26th June 2020. Since no further comment had been tabled it was proposed (MA) and seconded (AC) that the final draft be approved as a true record of the previous meeting.</p>	
2	<p>Matters Arising from previous meetings</p> <p>It was noted that 29 items are listed as matters arising however many of these items previously listed under Matters Arising are in effect in abeyance pending a resumption of normal meetings and attendance by EAL once COVID-19 restrictions are eased.</p> <p>That being the case it was agreed that subject to any update arising from this meeting and noted below, these items would not be carried forward to forthcoming meetings until such time that they may be reasonably updated and dealt with.</p> <p>These items are therefore included as an appendix to these minutes.</p> <p style="text-align: center;">0-----0</p> <p>Annual Report</p> <p>It was noted that an email received this day from EAL had appeared to query the absence of an annual report although it was initially requested by Louise McIntyre (EAL) who is on furlough.</p> <p>Further to discussion it was agreed that the Chair assisted by LG use a template proposed by AW incorporating comments already made by BF and other Members for discussion at the next general meeting.</p>	
2.1		CHAIR

2.2	<p>34.3.1 Q: The Board is experiencing difficulty in contact NATS – is this the result of staff being on furlough? A: EAL will pass on any queries of provided by EANAB Noted that EAL (GR) had offered to help a response was delayed. It was agreed that if information regarding “Runway 06 trial” cannot be obtained from NATS that a FOI will be sent to the CAA.</p>	Ongoing AW/EAL
2.3	<p>34.3.2 EAL have instigated this review and see it as a positive step and as a way of building a relationship with ICCAN, whilst advancing the work of the Board through evolution. The Chair sees it as a way of finding bespoke ways of making things better. It is possible that there may be no change to EANAB and the way it is run (EAL agree that it’s unlikely that ICCAN would suggest the noise board is scrapped) but all view it as an opportunity to examine the process while things are quiet. To this end, a small task force is being set up, co-convened by the EACC and EANAB Chairs. EANAB will be represented on the Task Force but all Members will have their opinions heard.</p>	CHAIR
2.4	<p>It is understood that ICCAN Guidelines will seek to find the best way for communities to engage with airports and EAL consider it a good opportunity to look at all the present benefits and consider how structures may change. EAL Consider engagement with Community Councils to be the best way to manage this. It was noted that in conjunction with EACC, EANAB should not be looking for off the shelf solutions to re-vamp the Noise Board but need to look globally at how other airports review and approach noise issues and how their noise boards have evolved to best manage this.</p>	LC Deal under AOB
2.5	<p>34.3.4 It was noted that in the absence of minutes secretary meetings might be captured with brief notes and listings of actions arising from discussion as a Material Record rather than more formal Minutes, and further ideas would be welcome.</p>	ALL/RG
2.6	<p>34.4.1.1 The note of the Aviation Group Meeting is to be copied to all EANAB Members CLOSED</p>	MA CLOSED
2.7	<p>34.4.1.2 A query was raised to EAL as to whether Sandy Legget remained on furlough to which EANAB were asked to forward a request for contact details. Contact with GR reply outline to get in touch with SL or Simon Rhodes</p>	AW Ongoing
2.8	<p>34.4.2 Outer Airways Sub Group. It was confirmed that the group is to respond to the CAA Consultation as noted in item 4.1.9 above. Confirmed a response had been made to the consultation along with a further one on “Criteria for acceptance”</p>	AW CLOSED
2.9	<p>Another feedback closed last week Thanks noted from MA over consultations Note further discussion on Fasi N & Fasi S</p>	ALL/AW

<p>2.10</p> <p>2.11</p>	<p>Procedures for re-classifying airspace consultation just starting to Sept</p> <p>34.4.3 Governance In the light of recent awareness that they do not accommodate measures for settling complaints EANAB procedures are being reviewed and first drafts have been discussed during a virtual meeting. A further sub group meeting is to be arranged. See item 3 below</p> <p>34.4.5 review of Issues Log Issues champions to continue with monthly up-dates as requested. Further to discussion with MA – introduced new items to log today and issued to Members.</p>	<p>RG CLOSED</p> <p>RG Issue Champions</p>
<p>3</p> <p>3.1</p>	<p>Governance Sub-Group – Review of Code of Conduct</p> <p>Proposed amendments to the CoC had been circulated to members for comment. It was noted that in the absence of an EANAB "Secretary", any references now include the wording, "whom failing, the Vice Chair" and that a new section "E" had been added covering "Complaint Procedure/Breach of the Code of Conduct".</p> <p>Further to discussion it was determined that under Item D4:</p> <ul style="list-style-type: none"> • The words "at all times" be added to the first sentence • The words "as long as no offence is caused, even if unintentionally" be deleted from item D4, and • The words "and showing respect at all times" be added to item D8 <p>Subject to these changes the Board approved the amended Code of Conduct for issue.</p>	<p>RG</p>
<p>4</p> <p>4.1</p>	<p>Governance Sub-Group – Review of Terms of Reference</p> <p>It was noted that in reviewing the present ToR a number of questions were raised by the sub-group. These were listed within an email sent to all members on 26th June.</p> <p>During further discussion it was determined that some of the items, such as requiring a "register of stakeholders" were effectively redundant and might be removed. Furthermore it was noted that in the light of recent press reports the Board may wish to consider further clauses relating to statements made or issued to reporters.</p> <p>Other issues noted related to "Annual events", reports and methods for managing tasks and resolution of issues.</p> <p>It was noted that a review of the ToR was timely given the proposed "review" of EANAB by EAL/ICCAN</p> <p>It was agreed that Members should respond to the email to RG with constructive comment by 15th July so that a preliminary draft of a revised ToR may be prepared for discussion at the next general meeting on 5th August.</p>	<p>ALL/RG</p>
<p>5</p>	<p>Article in The Ferret online publication.</p>	

	<p>Members are aware of the article, some of whom had been approached by the journalist, but were not aware of the content until it was published.</p> <p>It was questioned whether the Chair is at liberty to respond to questions from the Press on behalf of the Board without consultation with the Board to which it was noted that the Chair is appointed as an Independent Chair at liberty as such to comment. It was noted that other members were also approached by the Press but responded as individuals.</p> <p>It was noted that the press items provided an opportunity to question EAL in relation to noise profiles.</p> <p>It was noted that within the article it was stated by EAL (GR), that ICCAN will help with the assessment of the independent review of EANAB, which was not the board's understanding.</p> <p>The Chair stressed that no discussions or agreements have been decided on how the review will be formatted and who will be involved as he is yet to have discussions with Robert Carr of EACC who has been on holiday.</p> <p>Concerns were raised that a decision to carry out a Review of the Board appears to have been taken without any consultation with EANAB.</p> <p>It was reiterated by the Chair and Vice Chair that there has not and will not be any discussion until a meeting is held with Robert Carr of EACC at which a programme looking forward beyond September may be outlined with enactment not likely until 2021</p> <p>The Chair was questioned whether ICCAN should be asked if they will be involved but it is thought they have not been asked to do anything.</p> <p>Contact RL to establish potential guidelines and ICCAN input.</p> <p>The Chair envisages that all EANAB members will be consulted during the process.</p> <p>It was agreed the Chair will contact Gordon Robertson tomorrow to clarify what he means in his press quotes.</p> <p>BF Asked if EACC/ICCAN can be asked what steps can they take to reduce noise?</p>	<p>HP</p> <p>CHAIR</p>
<p>6</p> <p>6.1</p> <p>6.2</p>	<p>Updates from Sub Groups</p> <p>Aviation – to be discussed in the issues log section</p> <p>Outer Airways Group No comment</p>	

<p>6.3</p> <p>6.3.1</p>	<p>Governance – Following earlier discussion of the CoC and ToR previously discussed it was noted further that the Governance group should consider adding guidelines for the Chair to support him in press query/releases situations.</p>	<p>GSG</p>
<p>6.3.2</p>	<p>A statement should be added to the CoC or ToR that everything discussed and presented at the monthly general meetings is deemed to be within the public domain unless specifically stated otherwise.</p>	<p>GSG</p>
<p>6.4</p> <p>6.4.1</p>	<p>Health As noted previously under matters arising a report has been circulated. NHS has offered to provide some data, not yet received and options are being considered.</p>	<p>AC</p>
<p>6.4.2</p>	<p>It was noted that litigation has been listed (internet) against airports in the USA with regard to Performance Based Navigation (PBN) that often causes issues worldwide. Link to relevant web site to be provided for EANAB members</p>	<p>LG</p>
<p>6.5</p> <p>6.5.1</p>	<p>Review of Issues Log It was noted that an updated issue the Issues Log (Rev J had been issued earlier on 1st July following discussion and input from Issue Champions resulting in changes to the Log as noted below: Under AVIATION CONSULTANCY new items 1 & 2 are added, replacing the previous numbered items: 1. Noise modelling, a briefing is to be circulated to members and a presentation made at August's meeting which will include information on noise monitors and noise metrics;</p>	<p>MA/BF</p>
<p>6.5.2</p>	<p>2. Climb Profiles and Noise, after TO70 work done on profile of flight on noise footprint, there are 2 ways to progress this for EANAB, to ask EAL to fund analysis by TO70 OR we think about asking EAL to ask ERCD to look at this;</p>	<p>ALL/MA</p>
<p>6.5.3</p>	<p>3. Data analysis, information still required from EAL;</p> <p>Under OUTER AIRWAYS an item is added 2. Military airspace, what is controlled and can it be made available to enable space over the Forth to be used?</p> <p>It was noted AC/HP</p> <p>Noise mapping, differences between KML and PDF files were explained in the light of apparent reluctance on the part of EAL to release KML data which has been seen to be significantly better in relation to providing resolution of a quality that allow easy identification of property boundaries relative to Noise contours. This is in contrast to the PDF files maps provided by EAL which suffer from so much loss of definition when they are enlarged to a suitable scale that accurate identification of properties is very difficult.</p>	<p>MA</p>

6.5.4	It was agreed that a further approach will be made to EAL to ask again for KML files.	AC
6.5.5	<p>Referring to approaches to EACC and ICCAN, to improve links and joint working it was noted ICCAN are more than happy to join any of our meetings and EACC are to be approached.</p> <p>Short term fixes, to be revisited within the Aviation Sub Group for further information.</p>	MA
7	Any Other Business	
7.1	<p>A letter had been forwarded to the Chair, the Board and EAL (GR) today with questions and concerns regarding the review of EANAB, GR has responded and all answers have been copied to board members. However in the 2nd paragraph of his email, GR states “It’s therefore disappointing that EANAB hasn’t been able to publish its report on 2019 so that we can all share its successes and outputs when we discuss the Board. I think this should be something we focus on in the future. I suspect that given we’re now in July 2020 that it’s too late.”</p> <p>Noted that this emphasises the need that EANAB should expedite the Annual Report and not wait until Autumn.</p>	CHAIR
7.2	<p>CASPAR is not displaying correctly, to be queried with EAL.</p> <p>It was noted that EAL (GR) has not come back to EANAB regarding night flights and what mitigation steps for noise EAL are taking as they reopen and as discussed as the last meeting with GR.</p>	AW
7.3	<p>It was noted a short letter has been drafted based on that which ICCAN produced regarding opportunities to reduce and mitigate for noise while the aviation industry is reopening for forwarding to EAL and copy to ICCAN.</p>	LG/CHAIR
8	<p>DATE OF NEXT MEETINGS:</p> <p>Virtual Meeting Wednesday 5 August 2020 at 6.30pm</p>	
	There being no further business LC thanked everyone for their time and closed the meeting	

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APPENDIX TO MINUTES OF MEETING 35 – 1st July 2020

Matters arising from previous meetings to 6th May 2020

ITEM		ACTION
2.1	<p>Matters Arising from previous meetings</p> <p>21.4.4 EAL agreed to involve the Aviation Consultancy Sub-Group in discussions with ERDC relating to noise modelling. It was noted that no further progress had been made and that any response received from ERDC would be shared with the sub-group. EAL confirmed that they had escalated this matter as still no progress had been made due to absence of Darren Rhodes. Another prompt will be made next week EANAB will continue to invite dialogue with the groups. This crucial piece of work has been commissioned by EAL but no progress has been made. EAL worked with the sub-group to agree the criteria for the noise modelling, which EAL then commissioned ERCD to carry out; that work is currently ongoing. EANAB are also seeking to speak directly with ERCD but as yet have had no response.</p> <p>To be covered under Noise Map Updates.</p> <p>Maps received. Ongoing action for all to look at maps</p>	Ongoing All
2.2	<p>Updates from Sub-Groups:</p> <p>28.3.3 It was reported that the EACC minutes dated 16 August stated that the Runway 6 trial had been successful and allowed 1 minute separation without additional flight path. EAL agreed to look into this and report back to the Board with details of the trial and its outcomes After discussion it was concluded that the minute was not for 16 August, but from the meeting that took place in August 2016. The response from LMcl (EAL) confirms the August 2016 minutes reference Andrew Mather “talking about an increase in 06 departures and the airport advising that no changes had been made to the flight paths, but the frequency of departures had increased. A trial was carried out in early 2016, however, NATS were unable to collect sufficient data and a report with outcomes was not produced.” It was discussed why the trial may not have been repeated and why the trial was reported as successful. It was suggested that perhaps it did not transfer from NATS to ANS. JM to investigate what happened and request it to be repeated. There remains an option to put the question to the EACC via the representatives from EANAB) It was clarified that a trial was carried out in 2016, but that not enough data was collected and no report was produced. The statement relating to a successful trial was in relation to an unrelated trial. There is no intention for a repeat trial.</p>	Ongoing AW/RF

2.3	<p>It was determined that EANAB should consider a direct approach to NATS in attempt to obtain data relating to the runway 06 trial</p>	
	<p>Health 29.4.4.1 Meeting arranged with NHS for Thursday 23 January 2020. CAA published in October 2019 a 6 month update on CAP1841 aircraft noise and health effects. The meeting took place as arranged. To be discussed later under issues log.</p>	<p>Ongoing AC</p>
2.4	<p>Report has been circulated. NHS have offered to provide some data, not yet received. Options being considered.</p> <p>29.4.5.1 Review of Issues Log Issues Champions are asked to update the history column to make it more relevant and up to date. Sub groups to check issues are captured.</p>	<p>RG Ongoing</p>
2.5	<p>It was noted that some updates had been made and circulated within a new issues of the Log “Working Draft 2020 ISSUES LOG Rev A” to be discussed and noted later at this meeting. Awaiting responses from Issue Champions</p> <p>30.3.1 AW agreed to forward report sent by EANAB to the CAA to RC/EACC. AW had not been aware that this was an action, but will send.</p>	<p>Ongoing AW</p>
2.6	<p>There was no separate EACC submission. Email received from RC</p> <p>30.6.3 The Chair noted that the Planning and Noise report was received from RC and suggested this is dealt with by email outside of the meeting. Waiting to hear back. Contact with Janice Howgarth of EACC will continue via email</p>	<p>Ongoing LC</p>
2.7	<p>31.8 AOB 31.8.2 A question was raised as to whether Glasgow have a Noise Board. It was planned for end of 2019. LC to liaise with JH. LC to determine status of a Glasgow Noise Board under present Coronavirus issues.</p>	<p>Ongoing LC</p>
2.8	<p>31.8.6 ACP update. Further to discussion In view of ongoing uncertainty it was determined that EANAB write formally to the CAA requesting clarity relating to the ACP timetable, and, given the perception that the ACP appears biased towards capacity issues and significant projected growth in air traffic to raise awareness of the potential long term downward impact of the present coronavirus. ACP suspended until further notice</p>	<p>CHAIR In abeyance</p>
2.9	<p>The New Situation/The Way Forward</p>	<p>ALL/MA Ongoing</p>

2.10	<p>32.3.1The EANAB – MA offered to collate Member’s comments for uploading to the website to inform Communities of continuing EANAB effort in relation to aviation noise.</p>	
2.11	<p>32.3.2 The impact on the ACP to be clarified by writing formally to the CAA requesting clarity relating to the ACP timetable.(see Item 2.19 above), and, given the perception that the ACP appears biased towards capacity issues and significant projected growth in air traffic to raise awareness of the potential long term downward impact of the present coronavirus. ACP suspended until further notice</p>	<p>CHAIR In abeyance</p> <p>Ongoing ALL</p>
2.12	<p>32.3.3 Noted that whilst EAL are impacted by the immediate downturn in demand a window of opportunity exists for EANAB to continue activities and to promote its concerns and ideas to both the CAA and ICCAN</p> <p>Review of Issues Log</p>	
2.13	<p>32.6 Whilst “New issues” are invited from Members at any time, in the first instance, all members listed against each and every Issue are asked to feedback current update information so that the Log may be completed to reflect the current status quo. Awaiting responses from Issue Champions</p> <p>Annual Report</p>	<p>ALL/RG Ongoing</p> <p>Chair/LG Ongoing</p>
2.14	<p>32.7.1 It was noted that whilst any immediate pressure to submit the report to EAL was reduced allowing time to perfect the final issue it would be pertinent to complete the report as soon as possible. A draft copy is to be circulated for discussion/comment. Draft issued</p>	
2.15	<p>32.7.2 Further to recent events it was agreed that the Governance sub-group review the EANAB Code of Conduct with a view to introducing measures for controlling potential breaches of the Code and a mechanism for addressing complaints. The Governance Group is in the process of refining draft changes to the ToR and CoC for subsequent issue to the Board for approval</p>	<p>RG Ongoing</p>
2.16	<p>32.7.3 It was noted that a document charting the process of determining design principles for the ACP appeared to conclude principles that in some cases ignored basic principles established in consultations. As an example, an intent of “No Change to Flightpaths” appears to be ignored in final conclusions Members were asked to draw attention of the Chair to similar issues so that the CAA might be informed by letter.</p>	<p>Ongoing ALL/CHAIR</p> <p>Ongoing LG</p>
2.17	<p>32.7.5 It was noted that feedback/comment is still required relating to an email on Planning Issues circulated previously. The email to be circulated to all members as a reminder.</p>	<p>Ongoing BF/ALL CHAIR</p>
2.18	<p>32.7.7 A draft email to EAL, prepared requesting minimal funding to EANAB to cover costs of a minutes secretary is to be circulated for comment and further action.</p> <p>33.5</p>	<p>ALL/MA</p>

