

EDINBURGH AIRPORT NOISE ADVISORY BOARD

Note of Record - Fortieth Meeting held on Wednesday 2nd December 2020

By Webex

Commencing at 6.30pm

Present: Lindsay Cole (Chair)

Merv Archibald (MA), Blackness Area CC; Adam Cumming (AC) Cramond Association); Bruce Finlayson (BF), North Queensferry CC; Vic Garrad (VC) Kirknewton CC; Ray Godfree (RG), Ratho & District CC; Tom Leatherland (TL), Limekilns and Charleston CC; Helena Paul (HP), Blackness Area CC/EAW; Pippa Plevin (PP), Joint Forum of Community Councils in West Lothian; Liz Scobie (LS), Uphall CC; Andrew Watt (AW), Dalkeith & District CC & Midlothian Federation CC; Tom Wylie (TW) Cramond and Barnton CC; Louise Gunstensen (LG), Dalgety Bay & Hillend CC; Sharon Gibson (SG), Pumpherston CC.

In attendance: Simon Rhodes (SR) EAL; Elaine Hill (Minutes)
Mairi Finlayson (MF), North Queensferry CC

Apologies: Neil Lovett (NL) East Calder CC
Karen Walker (KW) Blackness Area CC
June McClung (JMCC), EAL

The Chair welcomed members to the meeting together with -
Simon Rhodes from Edinburgh Airport Limited (EAL)

ITEM		ACTION
1	Approval of Previous Minutes Approval of the minutes of the previous meeting held on 4 November 2020 was proposed by TL and seconded by MA. It was noted that EANAB minutes are available in the public domain once approved.	
2	Matters Arising from previous meetings It was noted that the minutes of the previous meeting had not been issued to EAL in advance of this month's meeting and is to be arranged for future meetings	RG
2.1	35.5.2 It was agreed the Chair will contact Gordon Robertson tomorrow to clarify what he means in his press quotes. Noted a response from EAL is awaited. Further contact has been made with GR (EAL) and a written note of a response is awaited. The Chair confirmed that GR was happy to make a presentation to the next meeting to cover the outstanding issues. It was queried what involvement ICCAN would have in the ongoing review of EANAB.	CHAIR/EAL
2.2	35.7.3 It was noted a short letter has been drafted based on that which ICCAN produced regarding opportunities to reduce and	

	<p>mitigate noise while the aviation industry is reopening for forwarding to EAL and copy to ICCAN. Noted a letter was posted – date to be confirmed. No response as yet – letter passed on to others via Hannah Bardell MP. Noted no responses but this may be due to people at EAL and CAA still being on furlough. Note a further request for response to be made. <i>Since no further formal response has been received from either body it is presumed that since EAL and the CAA have extended their furlough period, further details cannot be expected until Christmas at the earliest. To be confirmed directly with EAL/GR</i></p> <p>2.3 38.6 Updates from Sub-group</p> <p>38.6.1 Aviation The sub-group asks if anyone on the board has a suggestion of other options for independent consultants. AC to pursue two potential contacts. <i>Enquiries ongoing – to be covered under Item 5 below</i></p> <p>2.4 38.6.5 Issues Log</p> <p>It was noted some tasks are harder to assign a timescale to and perhaps these could be assigned with stepwise stages or sequence and track as they are achieved however, target dates might be worth trying and groups try to at least provide best guesses and then review this in 3 to 6 month’s time. Agreed that the document is very valuable. <i>Potential re-formatting of the Issues Log in progress</i></p> <p>2.5 38.7 AOB</p> <p>Minutes Secretary It was agreed to check with GR for an indication on how long we may need to fund ourselves, whilst all were requested to approach their Organisations and feedback either by email to RG or at the next meeting. <i>No formal response has been received from EAL, however during conversation with EAL (GR) it has been made clear existing conditions will persist into the New Year with a further update agreed in February 2021.</i> <i>SR (EAL) offered the services of EAL to minute future meetings until the situation had been resolved. Concerns were raised that this could impact on the independence of the Board, although EANAB would maintain ultimate editing of any minutes. Following subsequent discussion and a proposal by the Chair the Board agreed to take the vote which recommended accepting EAL’s offer to provide minute-taking services for a limited time for the next quarter (up to and including the March meeting) – For 11; Against 1; Abstained 1.</i></p> <p>2.6 Planning Matters It was noted that there is evidence of two significant residential developments to the west of airport that may be impacted by aviation noise, namely:</p> <ul style="list-style-type: none"> • up to 2,000 dwellings near Pumpherstons, virtually underneath the flight path, and: 	<p>CHAIR</p> <p>CLOSED MA/AC</p> <p>ONGOING RG/ Issue Champions</p> <p>CHAIR/EAL</p>
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	<ul style="list-style-type: none"> 600 dwellings as a proposed extension of the Calderwood development at East Calder across the City Boundary into Edinburgh, offset by about one mile from the flight path. Maps are to be forwarded to JMcC to allow accurate overlays of noise contours which she will be able to do on her return from annual leave on 26th October. Maps to be forwarded to EAL. Preparation of maps in progress to allow forwarding to EAL. To be discussed at Item 5 below 	CLOSED MA, RG/JMcC
2.7	<p>39.3 Noise Board review update</p> <p>It was queried if EANAB members are to receive minutes or an overview of the review meetings, as it was understood by some members that this had been previously agreed with the Review Panel. The Chair agreed to raised this at the next meeting scheduled for the following week.</p>	ONGOING RG/LC
2.8	<p>39.4 Funding for : Minutes secretary</p> <p>It was proposed that:</p> <ol style="list-style-type: none"> EAL be asked as a gesture of goodwill if it might match the £250 already committed so providing a total of £500 to support around five months of administrative costs. Discussed at Item 2.5 above A draft letter be circulated for board approval addressed to MPs and MSPs (including Alex Cole Hamilton) exploring the potential for further funding. Draft circulated 22 November but no responses received to date. All members to forwarded responses to AC as soon as possible. A completed summary of responses from Members organisations to be forwarded to the Chair. Completed 	CLOSED CHAIR ONGOING ALL/AC CLOSED RG
2.9	<p>39.5.1 Aviation Consultancy Sub-Group</p> <p>Further to prolonged discussion and accounting for the imminent leave on “furlough” of SR and JMcC (both of EAL) it was noted that a meeting should be arranged at the earliest mutually agreed date with a view to establishing an approximate time frame for continuing ongoing progress examining flight profiles together with the resumption of the ACP process. Deferred to Item 5.1 below.</p>	CLOSED MA/EAL
2.10	<p>39.5.2 Outer airways Sub-Group</p> <p>Due to absence there had been no movement on this issue since the previous meeting. In noting that EAL (SR) was due to meet ACOG on the 5t November a request was made to highlight potential use of airspace over the North Sea. Deferred to Item 5.2 below</p>	CLOSED EAL(SR)
2.11	<p>39.5.4 Health Sub-Group</p> <p>An outline plan has been circulated and possible contacts being pursued. AC has written to Christine Jardine MP regarding night flights and airport designation but has no response yet. It was requested that the subgroup produce a report of its overall position at this time for the benefit of all EANAB members. Deferred to Item 5.3 below</p> <p>39.5.5 Complaints</p>	CLOSED AC/KW/LS AC

<p>2.12</p>	<p>It was noted that the new report template is welcome and is to be retained for the next quarter. EAL (JMcC) offered to provide further information on complaints and would like to tweak the format at the next opportunity if agreeable. EAL (JMcC) to collate charts and possibly add another category for night-time. It was noted a column in section 1.8 says zero complaints which implies some information is not being picked up a matter that should be investigated when EAL staff return from furlough in December. Deferred until EAL staff return from Furlough</p> <p>It was noted that Edinburgh Airport Watch members have been complaining of night flights and a request for further information should be made to EAL if such data is not apparent within the present quarterly reports SR (EAL) offered to progress the above matters in JMcC's absence on furlough. Concerns were raised that the number of night flights appeared to be increasing. Information regarding the types of these flights, e.g. freight, was requested. Also feedback on the night flight charging scheme had been requested some months ago and was still outstanding. SR reported that there were records for all flights undertaken so he would look into this.</p>	<p>ONGOING EAL</p> <p>ONGOING EAL/SR</p>
<p>2.13</p>	<p>39.6 Review of issues log Continues to be a work in progress. Investigation is ongoing into formatting the log in time related bar chart form.</p>	<p>ONGOING RG/Issues Champions</p>
<p>2.14</p>	<p>39.7.1 Meeting Minutes Whilst thanking KW for continuing assistance in compiling minutes of meetings a request for further volunteers to assist in preparing minutes was made as other commitments with the Review Panel over the next few months may impact on the preparation of minutes of EANAB meetings. Whilst arrangements for minute taking are arranged until February as discussed under item 2.8 above, no response from volunteers coming forward to assist has been forthcoming and the request for volunteers remains outstanding.</p>	<p>ALL/RG</p>
<p>2.15</p>	<p style="text-align: center;">0-----0</p> <p>The Appendix of previous matters arising, attached to recent minutes were also discussed. A final appendix is attached listing all matters now deemed closed.</p>	
<p>2.15.1</p>	<p>Arising from this appendix the following matters are deemed ongoing:</p> <p>30.6.3 The Chair noted that the Planning and Noise report was received from RC of EACC and suggested this is dealt with by email outside of the meeting. Subsequent to contact with EACC will continue via email Janice Howgarth to report back once she has met with Robert Carr to get clarification.</p>	<p>Ongoing LC</p>
<p>2.15.2</p>	<p>32.7.3 It was noted that a document charting the process of determining design principles for the ACP appeared to conclude principles that in some cases ignored basic principles established in</p>	<p>Ongoing</p>

	<p>consultations. As an example, an intent of “No Change to Flightpaths” appears to be ignored in final conclusions Awaiting reactivation of ACP</p>	<p>ALL/CHAIR</p>
<p>3</p>	<p>EANRP update</p> <p>It was noted that preparations for the review were well underway. Survey would be in a similar format to that used by ICCAN. Determination of What questions to ask and who to ask almost complete. The remit was complete.</p> <p>The mechanics of how to get the survey out was making progress. The purpose of the review panel was not yet entirely clear so discussions were ongoing.</p> <p>The final list of questions was out for consultation and now looking at methodology and technical aspects. It was anticipated there would be a further meeting of the panel before the end of the year with a view to issuing the survey mid-January.</p> <p>The Chair confirmed that the questions would be issued to all stakeholders and members of the Board. As some members of the Board expressed a preference to be interviewed in addition to being asked to complete the survey it was noted that a mechanism to enable this was yet to be decided.</p> <p>The Board asked for the remit of the Review Panel to be circulated. It was noted that it was intended to issue information following the next Review Panel.</p> <p>It was agreed that the Board should continue with its normal activities, including developing the work plan for 2021 until the Review was completed.</p> <p>It was queried as to how much the Review would cost and how it was being funded. The Chair agreed to raise this at the next Review Panel meeting.</p> <p>It was noted that any recommendations at the end of the Review did not have to be acted upon by either EAL or EANAB. It was anticipated that there would be dialogue between EAL and EANAB when the recommendations are issued so as to identify a way forward.</p> <p>In response to a query as to the extent of the proposed circulation of the questionnaire it was noted that the list of stakeholders was being drawn up from lists already held by EAL, community forums, EANAB, etc. The lists were being pulled together and checked for duplicates, missing organisations, etc. The Chair agreed it would also be useful for EANAB members to check the final stakeholders list to ensure no organisations had been missed and agreed to raise this with the Review Panel.</p> <p>With regard to how the questions had been agreed upon, it was noted that over 120 suggested questions had been received. Many</p>	<p>BF</p> <p>ALL</p> <p>CHAIR</p> <p>CHAIR</p>

	<p>of these were duplicates but worded in different ways. The Review Panel had tried to incorporate all the points raised within the questions agreed upon. Questions would be asked in the format of “yes”, “no”, “don’t know” together with a dialogue box for comments. There would also be a final “comments” box for respondents to raise matters not covered in the questionnaire.</p> <p>The Chair stated he would keep the Board informed of the Review Panel’s progress. He would put the questions raised above to the next meeting of the Review Panel and report back to the Board. The Chair also stated he would ask the Review Panel if the minutes of the meetings could be circulated to EANAB.</p>	CHAIR
4	<p>Minutes secretary funding outcome</p> <p>As discussed above under item 2.5, it is agreed that EAL would provide a minutes secretary for the next 3 meetings, i.e. up to and including March 2021, after which the situation would be reviewed.</p> <p>With regard to covering the agency costs for the December meeting, it was agreed that when the invoice was received it would be circulated to the 5 organisations that had offered financial support asking them each to pay 1/5 direct to the agency. This would then show an audit trail for each organisation.</p>	HP
5	<p>Updates from Sub Groups</p> <p>5.1 Aviation Consultancy Sub-Group Dates were awaited from EAL to meet to develop EAL/EANAB co-operation on the ACP and the benefits of flight profiling. SR agreed to get back as soon as he knew when JMcC would be off furlough and available, hopefully in December.</p> <p>SR also offered to try to obtain information regarding development sites under western flightpaths that had been held up due to JMcC being on furlough. RG to be copied into any response to MA.</p> <p>It was noted that it appears that a report is to be submitted to the next meeting of the City of Edinburgh Planning Committee regarding the development at Ratho Station which appears to recommend approval of the application for planning permission.</p> <p>5.2 Outer airways subgroup Following a meeting with ACOG, SR confirmed that all options for flight corridors would be investigated during stage 2 of the ACP including along the Forth. However, any impacts on other routes, safety, etc., would also need to be taken into consideration and the best options overall taken forward. As part of the ACP, EAL has to prove that it has considered and consulted on all possible options.</p> <p>SR confirmed that EAL were awaiting the template to recommence the ACP. It is anticipated that Stage 2 would be in 2021 with Stage 3 in 2022.</p>	<p>SR (EAL)</p> <p>SR (EAL)</p>

	<p>AW agreed to contact SR to arrange a meeting to discuss the sub-group's involvement.</p> <p>5.3 ICCAN subgroup It was noted that the ICCAN consultation closes on 18 December 2020. It was agreed that the Board should respond to the consultation and all members were asked to forward any comments to HP who would co-ordinate the Board's response.</p> <p>It was further noted that the Department for Transport consultation on night flights and designated airports closes at the end of March 2021. It was agreed that the Board should respond particularly in relation to night flights.</p> <p>It was agreed that the ICCAN sub-group would co-ordinate this response with input from the Health sub-group which was looking into the health implications of night flights.</p> <p>5.4 Governance subgroup This sub-group is on hold pending the outcome of the Review Panel.</p> <p>5.5 Health subgroup An approach to a member of the Royal College of Physicians had been declined but resulted in another suggestion which is being followed up together with some possible contacts at Edinburgh University. A further letter has been sent to Christine Jardine.</p> <p>5.6 Complaints As discussed under Item 2.12 above, this matter is ongoing</p>	<p>AW</p> <p>ALL/HP</p> <p>ALL/AC ICCAN SG</p> <p>AC</p> <p>EAL</p>
6	<p>Review of issues log</p> <p>As discussed under item 2.13 above, the review continues to be a work in progress. Investigation is ongoing into formatting the log in time related bar-chart form.</p>	<p>ONGOING RG/Issues Champions</p>
7	<p>AOB</p> <p>7.1 Annual Review The Board was asked to start thinking about the production of the Annual Review of the work of the Board in 2020.</p> <p>7.2 Office Bearers The Board was asked to give consideration to the appointment/re-appointment of Office Bearers in 2021.</p> <p>7.3 Forward Plans As discussed earlier, it was felt important to start pulling together a work programme for 2021. It was agreed that members should submit suggestions to RG to pull together a list of bullet points for discussion at the January Board meeting. Incorporating these into the Issues Log with a time related framework would allow the Board to identify key issues, demands on time, etc. There being no further business the meeting concluded at 8.44pm</p>	<p>ALL</p> <p>ALL</p> <p>ALL RG</p>
8	Date of Next Meeting	

	Subject to confirmation, the next meeting of the Board would be held on Wednesday 13 January 2021	
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EDINBURGH AIRPORT NOISE ADVISORY BOARD

APPENDIX TO MINUTES OF MEETING 40 – 2nd December 2020

Matters arising from previous meetings to 6th May 2020

ITEM		ACTION	C
2.1	<p>Matters Arising from previous meetings</p> <p>21.4.4 EAL agreed to involve the Aviation Consultancy Sub-Group in discussions with ERDC relating to noise modelling. It was noted that no further progress had been made and that any response received from ERDC would be shared with the sub-group.</p> <p>EAL confirmed that they had escalated this matter as still no progress had been made due to absence of Darren Rhodes. Another prompt will be made next week EANAB will continue to invite dialogue with the groups.</p> <p>This crucial piece of work has been commissioned by EAL but no progress has been made. EAL worked with the sub-group to agree the criteria for the noise modelling, which EAL then commissioned ERCD to carry out; that work is currently ongoing. EANAB are also seeking to speak directly with ERCD but as yet have had no response.</p> <p>To be covered under Noise Map Updates.</p> <p>Maps received. Ongoing action for all to look at maps</p>	Ongoing All	Issue belie events and
2.2	<p>Updates from Sub-Groups:</p> <p>28.3.3</p> <p>It was reported that the EACC minutes dated 16 August stated that the Runway 6 trial had been successful and allowed 1 minute separation without additional flight path. EAL agreed to look into this and report back to the Board with details of the trial and its outcomes</p> <p>After discussion it was concluded that the minute was not for 16 August, but from the meeting that took place in August 2016. The response from LMcl (EAL) confirms the August 2016 minutes reference Andrew Mather “talking about an increase in 06 departures and the airport advising that no changes had been made to the flight paths, but the frequency of departures had increased. A trial was carried out in early 2016, however, NATS were unable to collect sufficient data and a report with outcomes was not produced.”</p> <p>It was discussed why the trial may not have been repeated and why the trial was reported as successful. It was suggested that perhaps it did not transfer from NATS to ANS. JM to investigate what happened and request it to be repeated.</p> <p>There remains an option to put the question to the EACC via the representatives from EANAB)</p> <p>It was clarified that a trial was carried out in 2016, but that not enough data was collected and no report was produced. The statement relating to a successful trial was in relation to an unrelated trial. There is no intention for a repeat trial.</p> <p>It was determined that EANAB should consider a direct approach to NATS in attempt to obtain data relating to the runway 06 trial</p>	Ongoing AW/RF	NATS staf of anything CLOSED

2.3	<p>Health 29.4.4.1 Meeting arranged with NHS for Thursday 23 January 2020. CAA published in October 2019 a 6 month update on CAP1841 aircraft noise and health effects. The meeting took place as arranged. To be discussed later under issues log. Report has been circulated. NHS have offered to provide some data, not yet received. Options being considered.</p>	Ongoing AC	Issue belie events and
2.4	<p>29.4.5.1 Review of Issues Log Issues Champions are asked to update the history column to make it more relevant and up to date. Sub groups to check issues are captured. It was noted that some updates had been made and circulated within a new issues of the Log "Working Draft 2020 ISSUES LOG Rev A" to be discussed and noted later at this meeting. Awaiting responses from Issue Champions</p>	RG Ongoing	Issue belie events and
2.5	<p>30.3.1 AW agreed to forward report sent by EANAB to the CAA to RC/EACC. AW had not been aware that this was an action, but will send.</p>	Ongoing AW	Completed CLOSED
2.6	<p>There was no separate EACC submission. Email received from RC</p>	Ongoing LC	Janice How met with R OUTSTAN of meeting
2.7	<p>30.6.3 The Chair noted that the Planning and Noise report was received from RC and suggested this is dealt with by email outside of the meeting. Waiting to hear back. Contact with Janice Howgarth of EACC will continue via email</p>	Ongoing LC	No formal CLOSED
2.8	<p>31.8 AOB 31.8.2 A question was raised as to whether Glasgow have a Noise Board. It was planned for end of 2019. LC to liaise with JH. LC to determine status of a Glasgow Noise Board under present Coronavirus issues.</p>	Ongoing LC	Issue belie events and
2.9	<p>31.8.6 ACP update. Further to discussion In view of ongoing uncertainty it was determined that EANAB write formally to the CAA requesting clarity relating to the ACP timetable, and, given the perception that the ACP appears biased towards capacity issues and significant projected growth in air traffic to raise awareness of the potential long term downward impact of the present coronavirus. ACP suspended until further notice</p> <p>The New Situation/The Way Forward</p>	CHAIR In abeyance	No Comm CLOSED

2.10	<p>32.3.1 The EANAB – MA offered to collate Member’s comments for uploading to the website to inform Communities of continuing EANAB effort in relation to aviation noise.</p>		
2.11	<p>32.3.2 The impact on the ACP to be clarified by writing formally to the CAA requesting clarity relating to the ACP timetable.(see Item 2.19 above), and, given the perception that the ACP appears biased towards capacity issues and significant projected growth in air traffic to raise awareness of the potential long term downward impact of the present coronavirus. ACP suspended until further notice</p>	<p>CHAIR In abeyance</p> <p>Ongoing ALL</p>	<p>Issue belie events and</p> <p>Issue belie events and</p>
2.12	<p>32.3.3 Noted that whilst EAL are impacted by the immediate downturn in demand a window of opportunity exists for EANAB to continue activities and to promote its concerns and ideas to both the CAA and ICCAN</p> <p>Review of Issues Log</p>		
2.13	<p>32.6 Whilst “New issues” are invited from Members at any time, in the first instance, all members listed against each and every Issue are asked to feedback current update information so that the Log may be completed to reflect the current status quo. Awaiting responses from Issue Champions</p>	<p>ALL/RG Ongoing</p>	<p>Issue belie events and</p>
2.14	<p>Annual Report</p> <p>32.7.1 It was noted that whilst any immediate pressure to submit the report to EAL was reduced allowing time to perfect the final issue it would be pertinent to complete the report as soon as possible. A draft copy is to be circulated for discussion/comment. Final report issued</p>	<p>Chair Ongoing</p>	<p>Issue belie events and</p>
2.15	<p>32.7.2 Further to recent events it was agreed that the Governance sub-group review the EANAB Code of Conduct with a view to introducing measures for controlling potential breaches of the Code and a mechanism for addressing complaints. The Governance Group is in the process of refining draft changes to the ToR and CoC for subsequent issue to the Board for approval</p>	<p>RG Ongoing</p>	<p>Issue belie events and</p>
2.16	<p>32.7.3 It was noted that a document charting the process of determining design principles for the ACP appeared to conclude principles that in some cases ignored basic principles established in consultations. As an example, an intent of “No Change to Flightpaths” appears to be ignored in final conclusions Members were asked to draw attention of the Chair to similar issues so that the CAA might be informed by letter.</p>	<p>Ongoing ALL/CHAIR</p> <p>Ongoing LG</p>	<p>Awaiting re OUTSTAN of meeting</p> <p>Issue belie events and</p>
2.17	<p>32.7.5 It was noted that feedback/comment is still required relating to an email on Planning Issues circulated previously. The email to be circulated to all members as a reminder.</p>	<p>Ongoing BF/ALL CHAIR</p>	<p>Issue belie events and</p>
2.18	<p>32.7.7 A draft email to EAL, prepared requesting minimal funding to EANAB to cover costs of a minutes secretary is to be circulated for comment and further action.</p>		

<p>2.19</p>	<p>33.5 Updates from EANAB Noting that Christophe Miremont had resigned as a member of EANAB question arose as to how his profiling analysis may be continued. This will need addressing by the full EANAB board.</p> <p>Any Other Business</p> <p>33.6.1 Complaint Procedure It was noted that a complaint had been received from a Board Member and this needed to be addressed through action ongoing from item 2.19 above. Draft procedures prepared for dealing with Complaints and put to both parties of the Complaint as a mechanism for resolution.</p> <p>33.6.2 Health It was noted that a further potential contact had been made and was to be followed up</p>	<p>ALL/MA</p> <p>RG/BF ONGOING</p> <p>AC</p>	<p>Issue belie events and</p> <p>Issue belie events and</p> <p>Issue belie events and</p>
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