

EDINBURGH AIRPORT NOISE ADVISORY BOARD

Note of Record – Forty Sixth Meeting held on Wednesday 2nd June 2021

Via Webex

Commencing at 6.30pm

Present: Lindsay Cole (Chair)

Merv Archibald (MA), Blackness Area CC; Bruce Finlayson (BF), North Queensferry CC; Sharon Gibson (SG), Pumpherston CC; Tom Leatherland (TL), Limekilns and Charleston CC; Neil Lovett (NL) East Calder CC; Pippa Plevin (PP), Joint Forum of Community Councils in West Lothian; Karen Walker (KW) Blackness Area CC; Andrew Watt (AW), Dalkeith & District CC & Midlothian Federation CC; Tom Wylie (TW) Cramond and Barnton CC; Ray Godfree (RG), Ratho & District CC; Louise Gunstensen (LG), Dalgety Bay & Hillend CC (part)

Apologies: Simon Rhodes (SR) EAL; Adam Cumming (AC) Cramond Association; Helena Paul (HP), Blackness Area CC/EAW

ITEM		ACTION
1.1	<p>Approval of Previous Minutes and Public Domain Reminder</p> <p>The May 2021 minutes were accepted by MA and seconded by NL.</p>	
1.2	<p>March 2021 minutes still to be approved – to be addressed as part of the July meeting and to be included as an agenda item. Last version to be recirculated.</p>	<p>Chair RG</p>
2	<p>Strategy Sub-Group Annual Report</p> <p>Further comments which were very welcome and enhanced the paper have been received and a subsequent discussion took place with the Chair. Version 8 has been issued and Version 9 just has a 2-word change. Most agree that all changes are acceptable, but publication will be held off until the end of the week to allow any final comments from those who contributed recently. Well done to TW and the group for producing the document.</p>	<p>TW</p>
3	<p>EANRP up-date</p> <p>All stakeholder comments are now being prepared to put into an acceptable format. There have been some technical issues. It has been hard to compile the comments but the work has been split into 3 groups and the RP is now in a better position to tease out relevant comments for compilation. There is some other input to collate from responses received before the survey went out, responses with EAL and RP interviews. The Chair confirmed that there is still opportunity for people to talk to the RP and can forward the relevant email address to those who require it. The next meeting is next Tuesday.</p>	<p>Chair</p>
4	<p>Aviation Taxation Consultation</p> <p>This document has been circulated and some comments received. There is some work still to be done including formatting and an introduction which should include how many people are represented in the submission. There are 2 weeks until the close date and will be submitted by the Chair after a final round of circulation.</p>	

	It was suggested that there could be more mention of noise in the EANAB response as we are a noise board. It was agreed this would be covered in the introductory section. It would also be pointed out that since the planes that produce the most emissions are the most noisy, introducing incentives to reduce emission will also reduce noise.	TL, LC
5	Up-Dates from Subgroups	
5.1	<ul style="list-style-type: none"> • Aviation <p>Although the ACP has restarted, the group has heard nothing from EAL. There is frustration from members by the lack of response from EAL and it was stressed that EANAB really does need feedback for communications to work. Assurances that have been previously made have not been met which is disappointing. It is understood that the ACP statement of need is to be reviewed but not clear if any changes will be made. The official portal does say that it is not yet accepted. Next meeting is 25 June and it is hoped that there will be more to update the board after that.</p>	
5.2	<ul style="list-style-type: none"> • New Issues Log/Strategic <p>With the Annual Report pulled together almost on time, the group are now working on the new log based on the ICCAN strategy. Each sub group will have a strategy, looking at the Aviation SG first. The next meeting is in July though an interim meeting is planned to look at the Aviation SG strategy (many members overlap). The aim is still to liaise with EAL regarding the NAP which is integral to our plans.</p> <p>Chair to include Strategy on the agenda for July's meeting.</p>	Chair
5.3	<ul style="list-style-type: none"> • Engaging with other bodies: EACC & ICCAN <p>There was an EACC meeting last week but nobody present to report. Update to be provided at July's meeting.</p>	AC
5.4	<ul style="list-style-type: none"> • Health <p>SG to liaise regarding the latest from ICCAN to produce something that can either be presented to the next meeting or circulated to the group.</p> <p>No update from the Royal Society contact available.</p>	Health SG
5.5	<ul style="list-style-type: none"> • Governance <p>The group has met and a note of the meeting circulated. Any comments on the Governance SG meeting notes to be sent before publication.</p> <p>No conclusions have yet been reached but the aim is to look at higher issues and share the responsibilities of the items to be discussed. There are 7 volunteers (plus 2 as reserves) who have a broad variety of views that should work well.</p> <p>The mediation meeting arrangements are awaiting a consent form. Chair to return the required consent form.</p>	MA Chair
5.6	<ul style="list-style-type: none"> • Other ○ The last 3 quarterly noise reports have not yet been received from EAL. ○ There have been complaints from residents to the NQCC and Fife Councillors that they are unable to find out how to put in a noise complaint to EAL as the details are not easy to find on EAL's website. This issue has been raised with EAL several times before. 	EAL

	It was suggested that the link be included on EANAB's web page and that EACC could also pick up on this?	
6	Matters Arising/Actions (not covered above) See the updated action list tabulated below – new information provided in blue.	
7	AOB A board member received notice of a complaint against him today without substantiation direct from the Chair which is not in compliance with EANABs governance procedure. It was confirmed that other complaints have been handled this way therefore others have been put in the same position of being notified incorrectly and without substantiation. It was voiced that this has been a gross breach of procedures. The Chair carried out today's notification as a matter of courtesy and apologised that it was not done per the relevant procedures of which he was not aware (EANAB Code of Conduct items E1, E2 & E3). It was confirmed that the newly reinstated Governance Sub-Group had not yet been informed of the nature of this complaint but that they should now be informed of any outstanding complaints.	Chair
	Date of Next Meeting Subject to confirmation, the next meeting of the Board will be held on Wednesday 7 th July 2021 Meeting closed at 7.45pm	

Matters Arising/Actions - 2 June 2021

Item	ID	Matter arising/action description	Responsible	Date raised	Date closed
1	35.7.3	Letter regarding opportunities to reduce and mitigate noise while the aviation industry is reopening was sent by Chair mid-July 2020 to EAL, CAA & Hannah Bardell. No responses yet received.	CHAIR	July 2020	
	44.4	"Build back better" reminder discussed & response from EAL requested.	EAL	April 2021	
	44.4	EAL to come back to EANAB when they can to discuss their plans for noise mitigation as the airport opens up	EAL/GR	April 2021	
2	39.4	A draft letter to be circulated for board approval addressed to MPs and MSPs (including Alex Cole Hamilton) exploring the potential for further funding.	AC	Nov 2020	
		To be sent after the 6 th May elections Final draft to be resent to those who request it	AC/ALL AC	Apr 2021 5 May 2021	Closed May 2021
3	41.2.11	Minutes Secretary No further funds available from CCs. Ongoing Action: volunteers welcome.	Ongoing/ALL	Nov 2020	Ongoing

	44.1.1	KW and SR to take over production of minutes until formal minutes secretary funds are reinstated	KW/SR	7 April 2021	
4	32.7.3	It was noted that a document charting the process of determining design principles for the ACP appeared to conclude principles that in some cases ignored basic principles established in consultations. As an example, an intent of “No Change to Flightpaths” appears to be ignored in final conclusions. Awaiting reactivation of ACP ACP reactivated May 2021 therefore interaction with EAL now required	ALL/CHAIR ONGOING ALL/CHAIR/EAL	Apr 2020 2 June 2021	
5	40.5.1	Aviation Sub-Group Dates were awaited from EAL to meet to develop EAL/EANAB co-operation on the ACP and the benefits of flight profiling. <i>EAL is in contact with ACOG and is awaiting information on re-activating the ACP together with feedback from the DfT; regarding requests for funding.</i> ACP reactivated May 2021 therefore information from EAL now required	SR (EAL) ONGOING EAL(SR) ONGOING EAL(SR)	Dec 2020 2 June 2021	Ongoing
6	42.9.3	Letter to West Lothian Planning regarding the proposed development at Drumshoreland Road/Clapperton Hall. EAL (JMcC) to provide assistance when able. Draft letter circulated 5 April 2021 by RG & supported for sending. EANAB to liaise with EAL to finalise the letter. Closing date of 10 May flagged therefore Chair/RG to send letter on behalf of EANAB asap. Email and hard copy submitted	LG/RG/JMcC MA/RG/JMcC Chair/RG	3 Feb 2021 April 2021 5 May 2021	Closed May 2021
7	43.4.3	Night-time flights EAL wants to be clear and have a discussion on night-time hours. It could be part of the ACP.NAP or do they change to WHO definitions? No national guidance. Commercial operation against the needs of communities. Suggestion to look at the environmental nuisance noise regulations and other industry constraints. ICCAN are looking at night flying and EANAB should be feeding into this discussion as legislation will come.	EAL	7 April 2021	
	45.6	Can EANAB and EAL achieve something together regarding night flying hours that affect our communities – to be discussed with GR.	SR & Chair to take forward to EAL	5 May 2021	
8	43.5.1	Arrangements for a separate meeting on governance (from previous items 42.9.1 & 42.9.4) This will be an extraordinary meeting to discuss the broader sense of governance and to look at	BF	3 Mar 2021	

		<p>available dates and who may be available to chair the meeting. Previous items to be included: Complaint raised in July 2020; alleged conspiracy; issues raised within a resignation email (dated 2 Feb 21); division within the board.</p> <p>Board members to feedback on the email issued 7 April 21 with mediation options to progress the governance issues.</p> <p>Poor feedback received but <u>agreed by all board members</u> on Webex that we must find a way forward and should use the mediation option to resolve the outstanding complaint. Practical details to be arranged and distributed.</p> <p>Consent form to be returned by the Chair before any further progress can be made to arrange the mediation meeting</p>	ALL	7 April 2021	
			BF	May 2021	
			Chair	2 June 2021	
9	43.8.3	<p>Digital Library. Compilation of documents into a digital library has been started. The library will be built up over time and any contributions would be appreciated.</p>	Ongoing/ALL	7 April 2021	<i>Ongoing</i>
10	44.1	March 2021 minutes to be approved	Chair	7 April 2021	
	46.7	To be addressed at the July meeting and listed as an agenda item. RG to confirm and circulate last version	Chair/All RG	2 June 2021	
11	44.4	EAL to present to EANAB on how ICCAN's published corporate strategy on the future of aviation noise will affect EAL in the next month or two	EAL	7 April 2021	
12	44.4	SR to keep EANAB up to date and involved with the Forth issues/NATS discussions through the Aviation sub-group	SR/Aviation SG	7 April 2021	<i>Ongoing</i>
13	44.4 & 44.7.2	CAP1616 (Part 3) is dedicated to transparency and engagement and EAL are happy to provide monthly ACP updates.	SR	7 April 2021	<i>Ongoing</i>
14	44.4	Any aircraft that might not have FOPP modifications (eg night cargo aircraft) are to be clarified	SR to Aviation SG	7 April 2021	
15	44.6.2	The annual review is to be completed by the end of this month. Sub-group leaders to provide information quickly.	ALL	7 April 2021	
	45.4	All members to feedback on drafts of the Annual Report before final publication at the end of May.	ALL	5 May 2021	
	46.2	All comments received were helpful and publication will proceed after a final check of V8 by close of this week	TL/HP/LG	2 June 2021	
16	44.6.3	ICCAN report on the future of aviation noise management now available and to be reviewed	ICCAN SG	7 April 2021	
17	44.6.5	Volunteers required for ad hoc group to look at new complaint (please email the Chair)	ALL	7 April 2021	See 45.5.5
	45.5.5				

	46.5.5	Any volunteers for the reconstitution of the Governance subgroup to send an email to BF or AC Governance group now reformed with 7 members and 2 reserves	ALL	5 May 2021	Closed 2 June 2021
21	44.7.1	EAL to liaise/report back to EANAB with reference to EALs land use planning and strategy	EAL	7 April 2021	
19	45.2	The minutes secretary should liaise with the meeting facilitator for the recordings of meetings and if anyone attending that meeting requires access to recorded information, they should liaise with the minutes secretary.	KW/PP/ALL	5 May 2021	Ongoing
20	45.3	Chair to pass on information about EANRP interviews to TL Chair to provide further email information to anyone who wishes to speak to the Review Panel	Chair Chair	5 May 2021 2 June 2021	
21	45.5.1	Board members to review and pass comment on the Aviation subgroup email of 5 May 2021.	ALL	5 May 2021	
22	45.5.3	All board members to feed requests to ICCAN subgroup for discussions with Charles Lloyd, ANEG and/or ICCAN.	ALL	5 May 2021	
23	45.5.3	The board is responding to the CAA consultation on night flying (31st May deadline) and the Aviation subgroup is to liaise with the ICCAN subgroup. Updates to the website for part 2 of this night flying consultation have led to a new deadline of early Sep 2021 – sub groups to liaise over the summer months	MA/TL/HP TL/MA/HP	5 May 2021 2 June 2021	
24	45.5.3 46.5.4	Feedback from the last ICCAN workshop will be distributed internally within the group once received Any other health updates from ICCAN to be presented/circulated to the board	AC/KW Health SG	5 May 2021 2 June 2021	
25	45.5.4	AC to approach the Royal Society of Edinburgh about the possibility of advice and information	AC	5 May 2021	
26	45.5.6	EAL to provide: <ul style="list-style-type: none"> • an update on NAP implementation; • look at noise modelling and the way aircraft are flying SIDs and • further information/real data on aircraft noise to the Aviation subgroup that can be passed on to communities. 	EAL	5 May 2021	
27	45.7	Governance group to work with minutes secretary on referencing in the actions list to make it more useful	Gov subgroup/ KW	5 May 2021	
NEW ACTIONS					
28	46.5.2	Chair to include Strategy on the agenda for July's meeting.	Chair	2 June 2021	
29	46.5.3	Update from last EACC meeting to be provided at July's meeting.	AC	2 June 2021	

30	46.5.5	Any comments on the Governance SG meeting notes to be sent to MA before publication with relevant appendices.	Gov SG	2 June 2021	
31	46.5.5	Chair to return the required consent form for mediation meeting progression.	Chair	2 June 2021	
32	46.5.6	The last 3 quarterly noise reports to be provided by EAL.	EAL	2 June 2021	
33	46.7	Chair to inform the Gov SG of any outstanding complaints	Chair	2 June 2021	